Truman State University
Grants-in-Aid of Scholarship and Research Proposal Evaluation Rubric
*Modified from UW-Superior's Student Undergraduate Research Fellowship Evaluation Rubric

Criteria	Exceptional	Very Good	Average	Fair	Poor
Research question or creative goal	(8) The goals or objectives of the project are clearly stated and described.	(6) The goals or objectives of the project are described well but could benefit from minor fine-tuning.	(4) The goals or objectives of the project are comprehensible but need further refinement.	(2) The goals or objectives of the project are insinuated but not explicitly stated.	(0) The goals or objectives of the project are nonexistent.
Methodology and design	(8) Clear, concise, and it's easy to understand the methodology, design, research plan, processes, or procedures that will be used. Based on their description, the approach is appropriate and manageable for the project. Written so a non-specialist can understand the methods and the topic that will be studied.	(6) Proposal is clear and it's easy to understand the methodology, design, research plan, processes, or procedures that will be used to complete this project but further fine tuning/explanation is necessary. The approach seems appropriate and manageable. Some undefined field-specific terminology that makes the proposal less understandable or accessible.	(4) Outlines the methodology, design, research plan, processes, or procedures that will be used, but some aspects are vague and need further clarification or explanation. Further clarifications are needed to show how this project is appropriate and manageable. Some undefined field-specific terminology that makes the proposal less understandable or accessible.	(2) Does not explicitly describe the methodology, design, research plan, processes, or procedures that will be used, but has statements inferring some kind of methodological approach. Further detail is necessary to show how this project is appropriate and manageable. Generally not easy to follow (e.g., utilizes field-specific jargon without explaining its significance).	(0) Lacking any description of the methodology, design, research plan, processes, or procedures that will be used.
Timeline	(4) Clearly presented and shows that all project-described activities will be completed within the semester the grant is awarded.	(3) Shows the activities that will be completed within the semester the grant is awarded.	(2) Timeline is presented, but does not clearly describe which activities will be completed or when.	(1) No clear timeline, or it does not illustrate what will be completed or when.	(0) No timeline of activities, or the timeline is clearly not suitable for the activities described.

Educational benefits	(4) Student motivation and professional goals are listed and the statement clearly reflects how this research project will help the student meet those goals.	(3) Student motivation and professional goals are listed and the statement generally describes how this project can help the student meet the goals.	(2) Statement outlines student's professional goals and motivation but does not describe how they are connected to the project.	(1) It is not clear what the student's motivation or professional goals are.	(0) No statement included.
Budget	(4) Expenses relevant to the project are clearly listed and justified, and expenses are allowable based on GIASR guidelines.	(3) Expenses relevant to the project are listed and justified, and expenses are allowable based on GIASR guidelines.	(2) Expenses allowable based on GIASR guidelines are listed; however, relevance to project or justification is unclear.	(1) Budget may not list all items or item relevance and justification may not be provided at all.	(0) Budget lists expenses not allowed based on GIASR guidelines, or no budget is included.
Proposal structure, length & completeness	(4) Complete and meets word limit, is very well written, and is easy to follow.	(3) Complete and meets word limit, and is clearly written with no errors.	(2) Complete and meets word limit, but contains errors.	(1) Incomplete with minor information missing or exceeds word limit.	(0) Significant information is missing.